



Library & Information Technology Association
A Division of the American Library Association

B-8
Program
Evaluation Form

Your comments and suggestions concerning the workshop you are attending are needed to ensure better programs in the future. **PLACE YOUR COMPLETED EVALUATION FORM IN THE BOX AT THE BACK OF THE ROOM WHEN YOU LEAVE.**

Name of Program Evaluated: _____

Date: _____ Time: _____

Employment: Public Library Academic Library School Library Special Library Other

Where did you hear about this program? Flyers Conference Bulletin IG Mailing Word of Mouth
Electronic Communication LITA Website Other

1. The program provided the information I expected or needed. Agree Disagree Uncertain
2. Advance publicity adequately described the program's content, scope, and approach. Agree Disagree Uncertain
3. The speaker(s) was (were) prepared for the presentation. Agree Disagree Uncertain
4. The speaker(s) presented their information effectively. Agree Disagree Uncertain
5. The handouts or visual aids used (if any) in the program were: Excellent Good Fair
 Poor Not Applicable
6. Overall, the content of the presentation was: Too Elementary About Right
 Too Advanced
7. In terms of use of my time, I consider the program to have been: very effective
 somewhat effective
 ineffective
8. My overall rating of the program was: Excellent Good
 Fair Poor
9. The time allotted for this program was: Too Long Just Right
 Too Short
10. How would you improve this program?
11. What program topics would you liked to have attended which were not offered?
12. Other comments?

Revised: 6/2000