

## **LIBRARY AND INFORMATION TECHNOLOGY ASSOCIATION (LITA)**

### **Executive Committee Meeting, Fall 2007**

Friday, October 19, 8:30am – 12:00 noon

Saturday, October 20, 8:30 am – 4:00 pm

**Lake House room**

**Holiday Inn Chicago Mart Plaza**

**350 North Orleans**

Chicago

### **MINUTES**

Present: Mark Beatty, President, Andrew Pace, Vice President, Bonnie Postlethwaite, Past President, Dave Bretthauer, Director at Large, Colby Riggs, LITA Councilor, Mary Taylor, Executive Director. Guest: Michelle Frisque.

Mark Beatty called the meeting to order. Added to the agenda a report from the Assessment and Research Committee.

Accepted the email vote approving minutes from the Executive Committee meeting at Annual Conference 2007.

Determined the Spring Meeting dates and location for March 14-15, 2008 in Chicago. The meeting will start on the 14<sup>th</sup> at noon and end on the 15<sup>th</sup> at 3:00 pm.

Reviewed needed resources to meet new initiatives.

Discussed Web Coordinator position and recruitment plan. Postlethwaite, Pace, and Beatty will conduct a conference call with Matt Casada, IG Chairs Coordinator and Scott Muir, Committee Chairs Coordinator to discuss role of wrangling content. Frisque, Taylor and Melissa Prentice will review the Web Coordinator position description. Pace will draft a new Web Coordinating Committee charge. FY09 budget will include dollars for providing a sandbox for this Committee's use in innovating and investigating.

Discussed progress in recruiting Acquisitions Editor position.

Received 2007 National Forum update from Bonnie Postlethwaite. Attendance was slightly above average. Several new types of programs were offered and well received: 1) The Five Minute Madness and two managed discussion sessions. The flash drives replacing the notebooks were very popular. There were a number of first time attendees and the new members networking dinner was great.

Received 2008 National Forum update from Mark Beatty. Plans are progressing well. The Committee is currently focused on identifying keynote speakers. Received 2009 National Forum update from Taylor. The contract is complete with the Hilton in Salt Lake City. Discussed possible 2010 region.

Discussed LITA at OCLC program ideas. Beatty, with Michelle Boule, LITA Emerging Leader, has formed an ad hoc group to develop ideas for a conference of the future. A full proposal will be developed and presented to the Board at Midwinter.

Discussed brief NISO proposal from Todd Carpenter, Managing Director, NISO. Pace will follow up with Diane Hillman, LITA Standards Coordinator, to discuss identifying needs for training.

Discussed the FY2007 Closing budget report. Bonnie Postlethwaite reviewed the first close with the Committee. Also, briefly discussed the endowment plans.

Discussed a few ideas for the Town Meeting. The current 2005-2008 Strategic Plan needs to be considered at this year's Town Meeting.

Received update on the Emerging Leaders program from Mark Beatty. Twenty two applications were received. Mark sent the top five to the program planners. Lauren Pressley is the LITA sponsored Emerging Leader. Mark will send Lauren an official letter. A discussion list is being established for all LITA members who applied to LITA and all LITA members who were accepted into the program. Mark and Andrew will use this list as a focus group. Mark recommends the Board develop project ideas for next year's program at Annual Conference this year. Lauren will be working with Andrew on the Town Meeting for Midwinter. This is a two year commitment as an intern to the Board to develop new programs and to work with the VP on the Town Meeting.

Beatty discussed his plans for the President's Program this year.

Discussed Executive Director report on membership.

Discussed the Assessment and Research Committee plans for a Friday morning facilitated program focused on developing a research agenda. This will be held at Midwinter with the Committee, Board members, and representative(s) from the Membership/Development Committee.

The Committee and IG Reports were deferred to a later online consideration.

The meeting adjourned at 2:07.