

LITA BOARD OF DIRECTORS
2007 Annual Conference, Washington DC

MINUTES

Saturday, June 23, 2007, 9:30 am - 12:30 pm,
Washington Convention Center-154A

Board members present: Mark Beatty, Bonnie Postlethwaite, Andrew Pace, Barbara Higginbotham, David Bretthauer, Debra Shapiro, Michelle Frisque, Pat Mullin, Karen Starr, Jonathan Rothman, Maribeth Manoff;
Staff present: Mary Taylor, Valerie Edmonds, Melissa Prentice;
Guests present: Janet Swan Hill, Michele Boule, Colby Riggs, Susan Logue, Angela Kille, Nikki Van Theil
Absent: Amira Aaron
President Bonnie Postlethwaite, presiding

- I. Call to order, introduction of guests
- II. Approval of Consent Agenda
(MOTION 1, Consent Agenda: all in favor, motion carried)
- III. Confirmation of email votes taken since the last Board meeting:
 - Approved the merger of the Education Committee and the Regional Institutes Committee
 - Approved Midwinter Meeting 2007 minutes
 - Approved the proposal to establish the Assessment and Research Committee including the draft charge, composition (amended from 5 to 7), and the first year work goals
 - Appointed Marc Truitt *ITAL* editor for the usual three year term.
- IV. Accept the following reports:
 - President's Report (B2007-10)
 - Vice President's Report (B2007-12)
 - Executive Director's Report (2007-13)
 - FY2007 Budget Report (B2007-11)**(MOTION 2, Accept reports: all in favor, motion carried)**
- V. ALA Executive Board Liaison to LITA
 - Janet Swan Hill reporting, update from ALA executive board
- VI. Emerging Leaders upcoming projects
Michelle Boule reporting
 - Developing short, small, web-based CE would be cheap and convenient; LITA can provide a more appealing alternative to other divisions' offerings for technology topics and provide learning opportunities for smaller, niche audiences
 - Need to address issues of over burdening ITTS; explore whether ALA can even do "smaller" projects.
 - Board should consider nominating someone to serve on the Emerging Leaders Task Force (to be appointed by Leslie Burger) – Michelle Frisque volunteers
 - Emerging leader should work with the Education Committee to examine what is the most effective methodology for developing these programs in a way that keeps the cost to members as low as possible

- Concern about loosing momentum during long exploration and planning process. We need a “deliverable” and it is important to get the groups together to develop ideas quickly
- It would be a great boost to LITA and emerging leaders if we can implement at least some of their suggestions.

VII. Slate for spring 2008 election

Colby Riggs, Nominating Committee Representative reporting

- 2008 LITA slate:
President-Elect: Michelle Frisque, Dave Bretthauer
Director-at-large (6 candidates of which 3 will be selected for 3 year terms): Mona Coutts, Jeremy Frumkin, Colleen Cuddy, Lorre Smith, David Ward, Billy Kwan
- Action Item to approve slate (Frisque and Bretthauer abstain from vote)

(MOTION 3: Board approves 2008 slate: all in favor, motion carried)

VII. Strategic Session; Review current objectives and consider new initiatives. Consider the question: What is LITA’s unique place in technologies within ALA and the library community?

i. Susan Logue reports on Web CT course (Susan Gibbons’ “Institutional Repository” Regional Institute);

- Board/Education Committee needs to decide if it’s worth pursuing considering issues of currency and identify the next steps.
- SIU staff volunteering to implement the course on Web CT while ALA transitions to new web course software
- Logue suggests the creation of a new position: web course editor or content manager
- Board tasks for Education Committee:
 - create liaisons to IGs to id content and presenters
 - develop 3-5 short online events
 - links to archived course available for free
 - Set up an Education wiki on LITA wiki
 - monitor delivery options; provide evaluations for the course
 - develop two new Regional Institutes; web or face-to-face
 - investigate what institution might be willing to license
 - build on Emerging Leaders list of tools and create tool-kit for developing content

ii. LITA web site design

- LITA site needs to have more interactive items imbedded into site and should be accessible to four generations (all ages and levels of experience)
- Web Advisory Committee to think about what we want the site to accomplish in terms of function and capabilities before implementing changes

iii. Publications committee; proposal for dual editorship a topic for committee

- Should LITA consider sponsoring an award for new software development; establishing a consultants database and charging a nominal fee to be in it?
- Suggest passing along to TER to evaluate potential

LITA BOARD OF DIRECTORS
2007 Annual Conference, Washington DC, Second Session

MINUTES

Tuesday, June 26, 2007, 1:00 - 4:30 pm,
Washington Convention Center, 154 A

Board members present: Mark Beatty, Bonnie Postlethwaite, Andrew Pace, Barbara Higginbotham, David Bretthauer, Debra Shapiro, Michelle Frisque, Pat Mullin, Karen Starr, Jonathan Rothman, Maribeth Manoff;
Staff present: Mary Taylor, Valerie Edmonds, Melissa Prentice
Guests present: Clara Ruttenberg, Zoe Stewart-Marshall, Aaron Dobbs
Absent: Amira Aaron
President Bonnie Postlethwaite, presiding

I. Call to order

II. FY08 Budget

Pat Mullins reports on budget (B2007-18) and establishing a long-term savings account

- Currently the reserve is over \$500,000. Our policy is to maintain a six month operating costs reserve and we get no interest on the reserve funds.
- Establishing this savings account will allow us to get some interest; the average for the past few years is 4-4.5%
- The principal is practically untouchable but the interest will provide a fairly steady source of funds for special projects/initiatives.

(MOTION 4: Approve budget and establish a savings account with \$49,999 deposited each year for the next four years: all in favor, motion carried)

Introduction of two guests: Clara Ruttenberg and Zoe Stewart-Marshall

III. Sponsorships Task Force

Deb Shapiro reporting

- Shapiro asks Board for permission to conduct an informal survey of sponsors
- Board grants permission and directed Shapiro to report back at Midwinter

Karen Starr out at 1:55 pm

IV. LITA Bylaws and Organization

Maribeth Manoff, reporting; report submitted; committee/IG charge changes put out for approval

- Bonnie's proposal for establishing a new Assessment and Research Committee; approved for 5 members
- Proposal to form Education committee approved; 12 members is the target goal (will be larger immediately due to merged members' existing terms)
- Program planning committee; approved addition of new members to the committee in order to balance the ratio of PPC liaisons to IGs
- IG renewals recommended: Heads of Library Tech, Imagineering, MARC formats

(MOTION 5: All Committee/IG changes as outlined: all in favor, motion carried)

V. 2007 National Forum

Bonnie Postlethwaite reporting

- update on Forum planning; adding lightning talks, slideshow planned to feature past 10 years
- theme: Technology with Altitude: 10 Years of the LITA National Forum
- Registration is now open

VI. ALA Council

Barbra Higginbotham reporting

- Council addressed challenges with getting people to run for council; term limits or limiting number of consecutive terms; financial support, etc
- Want to add to NCLB; require an MLS qualified school media specialist in all schools
- *Principals for Digitized Content* passed

VII. Office for Information Technology Policy

Rick Weingarten, director

- Introduced new OITP staff person, Mark Bard; Mark is working on the ALA space in Second Life and has reserved a floor for LITA.
- Rick is retiring and Alan Inouye has been appointed to his position; he starts August 13 and will continue relationship and close interest in LITA; Weingarten will continue working on grants already in progress.
- Working on President's Science and Technology Policy task force; also working on connectivity study
- Weingarten presented with resolution from LITA Board

VIII. ALA Web Advisory Committee Update

Aaron Dobbs reporting on behalf of David Altenhoff

IX. Principles for Digital content (B2007-14)

Bonnie Postlethwaite, reporting

(MOTION 6: LITA Endorsement of Principals for Digitized Content: all in favor, motion carried)

X. National Library Agenda Task Force

Bonnie Postlethwaite, Agenda for 21st Century Libraries (B2007-15)

- Indicated that the task force is looking for suggested changes

XI. Current LITA Director-at-Large selected to serve on Executive Committee for 2008

Mark Beatty reporting

(MOTION 7: David Bretthauer selected to serve on Executive Committee: all in favor, motion carried)

XII. Board liaisons' reports on Committees

- Bonnie Postlethwaite: Assessment and Research Committee
 - Committee is being formed; one slot left to fill
- Andrew Pace: Education Committee
 - Need to select the Board liaison for the new committee
- Karen Starr: International Relations Committee
 - identified a winner from Barbados for the National Forum travel grant.
- Patrick Mullin: Membership/Development
 - Working on a Second Life presence

- Student recruitment brochure nearly complete
- In response to the “101” sessions, consider offering a “LITA 201”; how members can become more involved

v. Dave Bretthauer: Program Planning

- Committee discussed sessions recording issues and getting appropriate permissions
- Committee felt that the Saturday 1:30-3:30 time slot has too many programs
- Presented list of proposals; action item to approve

(MOTION 8: Approve Program Planning list of proposals: all in favor, motion carried)

vi. Michelle Frisque: Publications

- Neal–Shuman launching new site with e publishing
- Look for new ways to track publications

vii. Debra Shapiro: Regional Institutes

- Barbara Spivey is the chair of newly merged Education Committee

viii. Mark Beatty: Top Technology Trends

- Six was a perfect number for expert panel and allowed enough time for questions, etc.

XIII: Appreciation and recognition for outgoing Board members: Pat Mullin, past president; Barbara Higginbotham, division councilor; and Maribeth Manoff and Amira Aaron (absent), directors-at-Large.

(MOTION 9: Motion to Adjourn: all in favor, motion carried)